

# CLIFTON SURF LIFESAVING FUNCTIONS & CLUBHIRE



## 2016 2017 Season

Thank you for your enquiry to hire the Clifton Surf Lifesaving Club.

### TERMS AND CONDITIONS:

1. All Club Hire is subject to availability.
2. Right of Admission is Reserved.
3. Club capacity is 80 guests for a cocktail type function or braai.
4. Payment is required in advance to secure the booking. A Refundable 50% Breakages Deposit is payable with the Hiring Fee. Full payment (hiring fee + breakages deposit) must be received in full 14 days before the function.
5. Functions of guest numbers between 40 and 80 will require an Additional Barman, supplied by the Club, at an additional R300.00 per hour/function.
6. Club Hire Cost includes a Security Guard and Cleaning Service.
7. Any Décor must be taken down before vacating the Club at the end of a Function.
8. The Club will provide a kitchen facility with crockery and cutlery. All catering and food will be your own responsibility.
9. The Club will provide a bar facility and Barman for the duration of the function. The Club's bar facility must be used. It will be a Cash Bar (account to be settled at the end of the function). Special orders must be placed with the Facility Manager ONE week in advance. Please check with the Barman what stock of spirits, wine & minerals the Club offers.
10. No Alcohol to be brought onto the premises or taken out of the Clubhouse or taken onto the Beach.
11. Should guests wish to supply their own wine and/or champagne, a corkage fee will be applicable. Should guests wish the Club to order their choice of wine and/or champagne, the guest will be charged for the full order. Any stock left over will be handed back to the client at the end of the function.
12. Music is allowed but the volume must please be kept at a reasonable level in respect to the Clifton residents.
13. Music is to be switched off by 11.30pm and the premises must be vacated by 12 midnight.
14. All Guests must remain in the confines of the Clubhouse.
15. No 21<sup>st</sup> Birthday Parties.
16. Children's Parties on request only. The clubhouse cannot be hired exclusively for morning or afternoon children parties. We do not cater for 21<sup>st</sup> Birthday Parties. Children need to stay within the confines of the Clubhouse and not be allowed to run between the Bungalows. If children are allowed on the Beach, it is the Responsibility of the Parents to provide Supervision. It is recommended that a Lifeguard is hired.
17. Early opening of the Club for a Function (set-up and décor) may occur 1-2 hours prior to the start of the Function. This forms part of the package and does not incur any additional cost. The Facility Manager needs to be informed of early opening requirements.

## Rates:

All rates include:

Security

Barman (< 40 Guests)

Clean-up (excluding removal of décor and any other items brought in for the function)

	Basic Cost	Refundable Breakages Deposit	<b>TOTAL</b>	<i>Additional Costs (per unit)</i>
<b>MEMBERS</b>	R3 500.00	R1 750.00	<b>R5 250.00</b>	<i>R25 Corkage</i>
<b>NON-MEMBERS &amp; CORPORATE HIRE</b>	R10 000.00	R5 000.00	<b>R15 000.00</b>	<i>R30 Corkage</i>

### CANCELLATION POLICY:

Cancellation 7 Days Prior to Date of Function	50% of Hiring Cost
Cancellation <7 Days Prior to Date of Function	100% of Hiring Cost

**Please Complete the Form and Return to the Club Secretary; we will be in touch soon to confirm your Booking.**

#### Facility Manager:

Geoff Bolton

Contact Number: 082 422 2747

#### Club Secretary:

Mandy Thompson

Contact Email: [mandy@cliftonsurf.co.za](mailto:mandy@cliftonsurf.co.za)

# CLIFTON SURF LIFESAVING FUNCTIONS & CLUB HIRE



## BOOKING CONFIRMATION

<b>NAME</b>	
<b>ADDRESS</b>	
<b>DATE of FUNCTION</b>	
<b>TIME of FUNTION</b>	From:
	Until:
<b>TIME of SET-UP</b>	
<b>DEPOSIT DUE (Incl Breakages Deposit)</b>	
<b>FULL PAYMENT DUE</b>	

Breakages Deposit will be returned to the Client no later than 3-5 days after the Function.

I agree to the Terms & Conditions and the Cancellation Policy:

<b>SIGNATURE</b>	<b>DATE</b>

Clifton Bank Details:

Standard Bank

A/C name: Clifton Surf LSC

A/C no: 07 0021325

Branch no: 020009